

Permit Extension for Miscellaneous Improvements

www.bvacc.com

Staff Only: Initials _____ Date Submitted: _____ ACC#: _____ Permit #: _____ Payment: _____

Property Information

Property Address: _____

Lot(s) _____ Block _____ Subdivision _____ Parcel #(s) _____

Owner Information

Owner's Name: _____

Mailing Address: _____

Phone #: _____ Email: _____

Primary Contact Information

* OWNER IS STILL SOLEY RESPONSIBLE FOR THEIR PROPERTY, EVEN WHEN A REPRESENTATIVE IS ACTING ON THEIR BEHALF.

Business Name: _____

Primary Contact: _____

Mailing Address: _____

Phone #: _____ Email: _____

Project Details

Description of Improvements: _____

Fee Information:

Miscellaneous Extensions _____ \$50.00

NO REFUNDS

Application Checklist

- Fill out, sign, and date the application.
- Picture(s) showing the progress made on the project.
- Has there been any changes to the location, size, and/or any additions to the project?
 - NO YES If yes, please provide an updated copy (11" x 17") of the survey, to scale, indicating any changes or additions.
- Has the design changed for this project?
 - NO YES If yes, provide one updated set of plans (11" x 17") to include: four exterior elevations (front, rear, and sides) and floor plan with dimensions.
- Have the materials and/or color preferences changed for this project?
 - NO YES If yes, provide an update Color Scheme Sheet to include: manufacturer name, color name and picture of color to be used for all exterior materials. **Actual samples may be required.**

Additional information needed, as applicable:

If the project has a conditional easement release, an update from CCI will be required.

Applications will not be accepted until all information is provided and correct.

I certify that the above, together with attached survey/plat, construction plans, materials and color descriptions, constitutes a true description of the proposed building and accessory construction and that the location on the site of all items of construction will be in accordance with these documents.

Property Owner or Designated Representative's Signature

Date

ACCEPTANCE: The ACC has reviewed this application, and the project is approved subject to the following:

ACC Administrator's Signature

Date of Approval

ACC COLOR SHEET

PROPERTY ADDRESS _____

All new construction applications and change requests must include this sheet or the application will not be accepted

Insert below a clear photo/snips of each material being used with accurate details of what will be used and where. <i>Please use n/a below for details that don't apply to this house</i>		M – Manufacture name C – Color name L – Location of material		
Roof	Primary:		Accent:	
		M –		M -
		C –		C -
		L –		L -
Body of the house	Brick:		Stone:	
		M –		M -
		C –		C -
		L –		L -
	Primary:		Secondary:	
		M –		M -
		C –		C -
		L –		L -
	Accent:		Other:	
		M –		M -
		C –		C -
		L –		L -
Trim:	Soffit/Fascia:		Window trim:	
		M –		M -
		C –		C -
		L –		L -
	Deck:		Garage Door:	
	Decking	Railing		M -
	M -	M -		C -
	C -	C -		L -

Additional notes:

**An example color sheet is available on the ACC website www.bvacc.com and in the office at 626 W Lancashire Blvd.*